



**GALASHIELS COMMON GOOD FUND
APPLICATION FOR FINANCIAL ASSISTANCE**

<p><u>Applicant Details</u> Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p> <p>E-mail address:</p>	<p>Judith Cleghorn (Chair) Focus Centre Livingstone Place Galashiels TD1 1DQ</p>
<p>Address to which payment should be made:</p>	<p>Focus Centre Livingstone Place Galashiels TD1 1DQ</p>
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>The Focus Centre Committee have just received a licence to take over the Ability Centre, pending Asset Transfer of the whole Focus site. We currently run the Focus Centre as a community space and need the Ability Centre to allow us to add to our activities and enable us to offer an easily accessible space for all the community. This will stimulate social and economic regeneration, reduce inequality and develop local skills and capacity.</p>
<p><u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used:</p>	<p>We require £3,000 to cover the cost of utilities for the Ability Centre part of our project – this will give us the start we need to take our plans forward and enable us to work towards Asset Transfer of the whole site.</p>
<p>When will the donation be required:</p>	<p>During early part of 2019/20 financial year.</p>
<p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p>	<p>This is an ongoing project, but we consider that this funding would give us a good start towards the Ability Centre part of the project becoming self-funding.</p>

<p>Funds raised or expected to be raised from other sources (please state sources):</p>	<p>None towards this part of the project, but hiring out the rooms will generate an income. We currently have one tenant and are in the process of getting more.</p>
<p><u>Other information</u> If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:</p>	<p>We currently have no other financial assistance towards this project.</p>
<p><u>Declaration</u> I hereby make application for assistance as set out above and certify that the information I have provided is accurate</p> <p>Signed: Judith Cleghorn</p> <p>Position Held: Chair, Focus Community Centre Committee</p> <p>Date: 3rd March 2019</p>	
<p>Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts</p>	
<p>This completed form, accounts and any supporting details should be submitted to Fiona Walling, Democratic Services Officer, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA. Telephone 01835 826504 email fwalling@scotborders.gov.uk</p>	

FOCUS CENTRE
INCOME AND EXPENDITURE FOR THE YEAR ENDING 31 MARCH 2018

<u>Activity</u>	<u>Income</u>	<u>Expenditure</u>	<u>Balance</u>
Affiliation Fees @ £20	200.00	-	200.00
Letting Charges	12,961.50	-	12,961.50
Youth Club	246.00	279.30	(33.30)
Computer	-	306.24	(306.24)
<u>Donations</u>			
Enable	-	400.00	(400.00)
Gala In Bloom	-	500.00	(500.00)
Eildon West Youth Hub	-	930.00	(930.00)
Langlee Carnival	-	900.00	(900.00)
Langlee Residents Assoc.	-	1,000.00	(1,000.00)
Gala Academy	-	600.00	(600.00)
Hope Church	-	100.00	(100.00)
<u>Others</u>			
Scottish HART Defibrillator	-	820.00	(820.00)
Hirer's Liability Insurance	-	235.05	(235.05)
Trainee Evenings	-	206.21	(206.21)
Flower Tubs	-	37.74	(37.74)
Internet Set Up	-	307.46	(307.46)
New Tables	-	200.00	(200.00)
Accountancy Fee 2016-17	-	426.00	(426.00)
SBC Lottery Licence	-	20.00	(20.00)
Live Borders - Contribution Towards Running Costs	-	9,900.00	(9,900.00)
Water Machine	-	343.63	(343.63)
3 Year Entertainment Licence	-	154.00	(154.00)
Poppies 2018	-	65.22	(65.22)
Microphone	-	123.54	(123.54)
Chairperson's Allowance	-	300.00	(300.00)
Treasurer & Secretary Honorariums	-	550.00	(550.00)
Miscellaneous	3.00	620.35	(617.35)
	<u>13,410.50</u>	<u>19,324.74</u>	<u>(5,914.24)</u>
DEFICIT FOR THE YEAR			(5,914.24)
BALANCE BROUGHT FORWARD FROM PREVIOUS YEAR			26,460.97
BALANCE CARRIED FORWARD TO NEXT YEAR			<u>20,546.73</u>
BANK BALANCE AT 31 MARCH 2018			30,487.91
less 3 Outstanding Cheques			(9,941.18)
BALANCE AS ABOVE			<u>20,546.73</u>

James C R Duncan (Treasurer)

20th April 2018
Date

**INDEPENDENT EXAMINER'S REPORT TO THE MANAGEMENT COMMITTEE OF
FOCUS CENTRE**

I report on the financial statement for the organisation for the year ended 31 March 2018, which is set out on page 1.

Respective responsibilities of the Management Committee & Independent Examiner

The Management Committee is responsible for the preparation of the financial statement. It is my responsibility to examine the financial statement and to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination includes a review of the accounting records kept by the organisation and a comparison of the financial statement presented, with those records. It also includes consideration of any unusual items or disclosures in the financial statement, and seeks explanations from the Management Committee concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statement.

Independent Examiner's statement

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records and to prepare a financial statement have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statement to be reached.

Alison Gray
Chartered Accountant
Le Noyer, Ettrick Terrace
Selkirk
TD7 4LE

2014/18

Date